



Advanced Urological Care

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Dr. James Simon, M.D.
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New Patient Forms

Welcome to Advanced Urological Care. Enclosed you will find our new patient forms. We ask that you please bring these forms completed to your initial appointment.

Insurance

To assure that your appointment is billed correctly, please bring your insurance card with you. If you do not have your insurance card you will need to provide your member ID #, Group #, and a complete billing address. If you do not have this information you will be considered self-pay and will need to pay in full at the time of your visit.

Payment of Services

Your insurance card should list a specialist copay and the amount you are required to pay. If you have a deductible amount we will collect this at the time of your visit. We will then bill the visit to your insurance. Payment is expected at the time of service.

Referral Policy

If your insurance requires a referral to be seen by Dr. Simon, this will be your responsibility to make sure our office has received this prior to scheduling an appointment.

Cancellations, No Show or Late Appointment Policy

We will call and confirm your appointment one business day in advance. If your schedule changes, we request 24 hours' notice if you need to cancel or reschedule an appointment. If you do not call to cancel or do not show up for your appointment, we reserve the right to charge a \$50.00 fee. This cannot be billed to your insurance and must be paid before you can reschedule another appointment.

Please be aware that it may be difficult to find close parking so allow adequate time to get into the office once you arrive. For your convenience there is Valet parking available at no charge.

Thank you for selecting Advanced Urological Care. We look forward to taking care of your urological needs. If you have any questions please call our office during office hours Monday-Friday between 8:00 am to 4:30 pm.

You will be asked to leave a urine specimen when you arrive at the office.